

**TOWN OF HANCOCK  
OFFICE OF THE TOWN CLERK  
3650 HANCOCK RD, PO BOX 1097, HANCOCK, MA 01237  
PHONE: 413-738-5126  
FAX: 413-738-5310**

REQUEST FOR VITAL RECORD

The office has vital records for the Town of Hancock from 1776 to the present. In order to request a birth, death, or marriage certificate, please fill in the appropriate section below and send this form, together with a check made payable to **Town of Hancock** for *\$5.00 for each birth & death certificate* requested and *\$10.00 for each marriage certificate* requested to the address listed above. Fill in your name and address at the bottom. If your record is restricted please send a photocopy of your driver's license. You may call the above number and leave a message with any questions.

I WISH TO REQUEST A **BIRTH CERTIFICATE** FOR: \_\_\_\_\_,  
(Name of Child)

WHO WAS BORN IN THE TOWN OF HANCOCK ON:  
(Date of Birth) \_\_\_\_\_.

NAME OF FATHER (IF KNOWN) : \_\_\_\_\_

NAME OF MOTHER (IF KNOWN): \_\_\_\_\_

I WOULD LIKE \_\_\_\_\_ COPY/COPIES OF SAID DOCUMENT. (Number of Copies)

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I WISH TO REQUEST A **DEATH CERTIFICATE** FOR: \_\_\_\_\_,  
(Name of Decedent)

WHO DIED IN THE TOWN OF HANCOCK ON:  
(Date of Death) \_\_\_\_\_.

NAME OF FATHER (IF KNOWN) : \_\_\_\_\_

NAME OF MOTHER (IF KNOWN): \_\_\_\_\_

I WOULD LIKE \_\_\_\_\_ COPY/COPIES OF SAID DOCUMENT. (Number of Copies)

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I WISH TO REQUEST A **MARRIAGE CERTIFICATE** FOR:

\_\_\_\_\_ (Groom's Name) and \_\_\_\_\_ (Bride's Name)  
who were married on: \_\_\_\_\_ (Date)

I WOULD LIKE \_\_\_\_\_ COPY/COPIES OF SAID DOCUMENT. (Number of Copies)

**NOTE:** Marriages are recorded where the bride and groom applied for their license **NOT** where they got married.

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Please mail above to me: Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_